



FORWARD PLAN OF KEY DECISIONS
Relating to Resources and Council Functions Scrutiny Board

1 December 2011 – 31 March 2012

(Urdu):-

LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

For the period 1 December 2011 to 31 March 2012

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Supply of cleaning materials and equipment to Leeds City Council To award a contract for the provision of cleaning materials and equipment to Leeds City Council.	Director of Resources	1/12/11		Award report from the tender process	wayne.baxter@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
INJECTION OF FUNDING INTO THE APPROVED CAPITAL PROGRAMME Approval to inject the following funding into the approved capital programme; £119,994 of Environmental Improvement Grant plus £47,000 of E_ACT funds to part finance the cost of setting up the East Leeds Academy, and a £1,500,000 revenue funding contribution to part finance the cost of the Leeds Basic Need programme for primary schools.	Director of Resources	1/12/11	East Leeds Academy, and schools included in the Basic Need programme.	Design and Cost Report	charlotte.foley@leeds.gov.uk
Supply and Maintenance of Vehicle Tyres To agree the award of Tender for the Supply and Maintenance of Vehicle Tyres	Chief Commercial Services Officer	1/12/11	Fleet Services, Procurement Unit, Chief Officer concerned	Tender Submissions	Carl Snowden carl.snowden@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
The Manufacture, Supply and Installation of Passenger Lifts, Stair Lifts and through the Floor Lifts to Leeds City Council Buildings Property Maintenance's procurement exercise for the award of a framework contract for the manufacture. Supply and installation of passenger lifts, stair lifts and through the floor lifts to Leeds Council Buildings	Chief Commercial Services Officer	1/12/11	None	The award report from the tender process	sarah.martin@leeds.gov.uk
The design and build of a new electrical infrastructure for the Apex Data Centre To award a contract to an appropriate contractor following a regulated tender process	Chief ICT Officer	1/12/11	N/A	Delegated Decision Report	andrew.byrom@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Awarding of the Framework Contract for the provision of Legal Services to Leeds City Council for a period of 2 years from the 1st January 2012 with the option of a further 2 years To award the Framework Contract for the provision of Legal Services to Leeds City Council	City Solicitor	1/12/11	n/a	Tender Returns	mark.turnbull@leeds.gov.uk
Monthly Financial Health Report 2011/12 In noting the financial position for the month for the Authority a decision will be required as to the treatment of any variation identified	Executive Board (Portfolio: Resources and Corporate Functions)	14/12/11	n/a	The report to be issued to the decision maker with the agenda for the meeting	Doug Meeson, Chief Officer (Financial Management) doug.meeson@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Equality Improvement Priorities 2011-2015 Approval of the Equality Improvement Priorities 2011-2015 which set out the Council's continued commitment to equality, outlines the Council's equality objectives, identifies how progress will be measured and how we will continue to improve and further embed the equality agenda	Executive Board (Portfolio: Resources and Corporate Functions)	14/12/11	Already taken place	The report to be issued to the decision maker with the agenda for the meeting	lelir.yeung@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Initial Budget Proposals Agreement to the proposals for the allocation of available resources to support the delivery of the Council's spending priorities for 2012/2013, and agreement to the indicative position for the following two years. The final budget proposals will be presented to Full Council in February for approval.	Executive Board (Portfolio: Resources and Corporate Functions)	14/12/11	In accordance with the Council's constitution, consultation will be undertaken with stakeholder's	The report to be issued to the decision maker with the agenda for the meeting	Doug Meeson, Chief Officer (Financial Management) doug.meeson@leeds.gov.uk
Provision of Transport for Leeds City Council Staff engaged on Council Business To agree the award of Tender for the Provision of Transport for Leeds City Council Staff engaged on Council Business	Chief Officer Resources and Strategy	28/12/11	Planning Policy and Improvement, Procurement Unit, Chief Officer concerned	Tender Submissions	lorraine.ritchie@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Long Term Vehicle Hire To agree the award of framework suppliers for the Long Term Hire of Vehicles	Chief Commercial Services Officer	15/12/11	Fleet Services, Procurement Unit, Chief Officer concerned	Tender Submissions	Carl Snowden carl.snowden@leeds.gov.uk
Short Term Vehicle Hire To agree the award of framework suppliers for the Short Term Hire of Vehicles	Chief Commercial Services Officer	15/12/11	Fleet services, Procurement Unit, Chief Officer Concerned	Tender Submissions	Carl Snowden carl.snowden@leeds.gov.uk
Agency Worker Supply Contract To re-let LCC's general agency supply contract.	Director of Resources	31/12/11	Trade Unions.	Decision report	alex.watson@leeds.gov.uk
Collection of Local Taxation Approval of Council Tax and Business Rate write offs for period 1 st April – 30 th September 2011	Chief Revenues and Benefits Officer	1/1/12	Director of Resources	Report on values and type	david.levitt@leeds.gov.uk

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Supply and Maintenance of Vehicle Tyres To agree the award of Tender for the Supply and Maintenance of Vehicle Tyres	Chief Commercial Services Officer	11/1/12	Fleet Services, Procurement Unit, Chief Officer concerned.	Tender Submissions	carl.snowden@leeds.gov.uk

NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £250,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

Executive Board Portfolios

Executive Member

Resources and Corporate Functions	Councillor Keith Wakefield
Development and the Economy	Councillor Richard Lewis
Environmental Services	Councillor Mark Dobson
Neighbourhoods Housing and Regeneration	Councillor Peter Gruen
Children's Services	Councillor Judith Blake
Leisure	Councillor Adam Ogilvie
Adult Health and Social Care	Councillor Lucinda Yeadon
Leader of the Conservative Group	Councillor Andrew Carter
Leader of the Liberal Democrat Group	Councillor Stewart Golton
Leader of the Morley Borough Indep	Councillor Robert Finnigan

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.

LEEDS CITY COUNCIL

BUDGET AND POLICY FRAMEWORK DECISIONS

Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be considered by Decision Maker	Lead Officer
Budget	Council	22 nd February 2012	Via Executive Board, Scrutiny Board (Resources and Council Services), relevant stakeholders	Report to be issued to the decision maker with the agenda for the meeting	Director of Resources
Vision for Leeds	Council	To be confirmed	Via Executive Board, all Scrutiny Boards	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Planning, Policy and Improvement)
Council Business Plan	Council	July 2013	Via Executive Board, all Scrutiny Boards	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Policy, Planning and Improvement)
Licensing Authority Policy Statement (Gambling Policy)	Council	November 2012	Via Executive Board, Scrutiny Board (Resources and Council Services), Licensing Committee,	Report to be issued to the decision maker with the agenda for the meeting, including the new policy, consultation report and relevant sections from the Gambling Act 2005.	Director of Resources
Insertion of Large	Council	18 th January			

Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be considered by Decision Maker	Lead Officer
Casino Section		2012	stakeholders, general public, Ward Members, current licensees		

NOTES:

The Council's Constitution, in Article 4, defines those plans and strategies which make up the Budget and Policy Framework. Details of the consultation process are published in the Council's Forward Plan as required under the Budget and Policy Framework.

Full Council (a meeting of all Members of Council) are responsible for the adoption of the Budget and Policy Framework.